



Town of Bayfield

1199 Bayfield Parkway

P.O. Box 80

Bayfield, CO 81122

970-884-9544

BUSINESS LICENSE APPLICATION

REASON FOR SUBMITTAL:

- NEW BUSINESS (COMMERCIAL) NEW BUSINESS (HOME BASED)
 BUSINESS NAME CHANGE OWNERSHIP CHANGE
 LOCATION CHANGE – PRIOR LOCATION _____

TYPE OF BUSINESS:

- RETAIL SERVICE NON-PROFIT ORGANIZATION
 MANUFACTURING WHOLESALE OTHER, PLEASE DESCRIBE _____

TYPE OF OWNERSHIP:

- CORPORATION LIMITED LIABILITY COMPANY PARTNERSHIP SOLE PRIETORSHIP
 NON-PROFIT (PROOF OF 501(c) 3 required – No Fee) OTHER _____

*BUSINESS NAME: _____

DBA _____

*PHYSICAL ADDRESS: _____ CITY: _____ ST: _____

*MAILING ADDRESS: _____ ATTN: _____

*CITY _____ STATE _____ ZIP _____

*TELEPHONE NUMBER: _____ FAX NUMBER _____

WEB SITE: _____ NUMBER EMPLOYEES: _____
(INCLUDING OWNER)

*OWNER: _____ * PHONE: _____

EMAIL ADDRESS: _____

MANAGER: _____ PHONE: _____

EMAIL ADDRESS: _____

*SALES TAX ID: _____ *FEDERAL ID: _____

(Please attach a copy of the Colorado Sales Tax License to the Business License Application – If Applicable)

*EMERGENCY NAME: _____ PHONE: _____

*EMERGENCY NAME: _____ PHONE: _____

Business Description:

Describe in DETAIL the nature of the business, types of products to be sold, services to be provided, etc:

Days Of Operation: _____ Hours Of Operation: _____

Please complete this section ONLY if the business is physically located inside Bayfield Town Limits:

- Have you met with the applicable Town staff regarding the business license? YES NO
- Will there be **ANY** remodeling or building alterations YES NO
- Will a new sign be installed or an existing sign be changed? YES NO
- Have you applied for a sign permit? YES NO
- Has there been a change in use for the business location? YES NO
- If yes, have you completed the site plan requirements? YES NO
- Will you be cooking & serving food? YES NO
- Will you be serving or selling liquor? YES NO
- Does the business utilize any hazardous, toxic or flammable materials? YES NO
- Does the business generate store, use, and/or handle hazardous materials? YES NO
 - Liquid or vapor having a temperature higher than 150⁰.
 - Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.
 - Garbage that has not been properly shredded, meaning the wastes from the preparation, cooking and dispensing of food that have not been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers.
 - Ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch manure, grit, brick, cement, onyx, or carbide.
 - Water or waste containing a toxic or poisonous substance in sufficient quantities.
- If yes to any of the above, does the business have a grease, sand or oil separator? YES NO

Date of last inspection? _____ Size: _____

Please Provide Certificate Of Last Inspection

- Does the business have an appropriate water backflow prevention device? YES NO

Note:

- Remodels or alterations must be reviewed by the Town's Planning Department, the Building Inspector, & the Fire Department prior to construction or remodeling.
- The Bayfield sign code requires review & approval before signage can be erected, including temporary signs
- Continued compliance with Town Building Codes & Fire Codes must be maintained at all times.
- Fire inspections will be conducted by Upper Pine Fire Protection District and all corrections must be completed before a business license is issued.
- Food Establishments must attach a current Colorado Retail Food Service License and must submit State Health Departments Approved Final Inspection Report to the Town prior to opening.
- Engineered or architectural plans may be required.

